



إمارات تاكس  
EMARATAX

## EX203 - Excise Tax Deductible Declaration - User Manual

Date: Oct 2022

Version 1.0.0.0

### Private and Confidential

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## Document Control Information

### Document Version Control

Version No.	Date	Prepared/Reviewed by	Comments
1.0	01-Oct-22	Federal Tax Authority	User Manual for EmaraTax Portal



## Annexure Section






The below are the list of User manuals that you can refer to

S. No	User Manual Name	Description
1	Register as Online User	This manual is prepared to help you navigate through the Federal Tax Authority (FTA) website and create an EmaraTax account with the FTA.
2	Manage online user profile	This manual is prepared to provide you an understanding on Login process, user types, forgot password and modify online user profile functionalities.
3	User Authorisation	This manual is prepared to provide you an understanding on Account Admin, Online User, and Taxable Person account definitions and functionalities.
4	Taxable person dashboard	This manual is prepared to help the following 'Taxable person' users to navigate through their dashboard in the Federal Tax Authority (FTA) EmaraTax Portal: <ul style="list-style-type: none"> <li>• Registered for VAT</li> <li>• Registered for Excise</li> <li>• Non-registered Taxpayer</li> <li>• Tax Group</li> <li>• Warehouse Keeper</li> <li>• Freight Forwarder/VAT Clearing Company (TINCO)</li> <li>• Excise Tax Clearing Company (TINCE)</li> </ul>
5	Link TRN to email address	This manual is prepared to help you navigate through the Federal Tax Authority (FTA) website to Link TRN to New Email Address.



## Navigating through EmaraTax

The Following Tabs and Buttons are available to help you navigate through this process

Button	Description
<b>In the Portal</b>	
 <b>User types</b>	This is used to toggle between various personas within the user profile such as Taxable Person, Tax Agent, Tax Agency, Legal Representative etc
	This is used to enable the Text to Speech feature of the portal
<b>English</b> عربي	This is used to toggle between the English and Arabic versions of the portal
-A A +A	This is used to decrease, reset, and increase the screen resolution of the user interface of the portal
 <b>Manage Account</b>	This is used to manage the user profile details such as the Name, Registered Email address, Registered Mobile number, and password
 <b>Log Out</b>	This is used to log off from the portal
<b>In the Business Process application</b>	
<b>Previous Step</b>	This is used to go the Previous section of the Input Form
<b>Next Step</b>	This is used to go the Next section of the Input Form
<b>Save as Draft</b>	This is used to save the application as draft, so that it can be completed later
	This menu on the top gives an overview of the various sections within the. All the sections need to be completed in order to submit the application for review. The Current section is highlighted in Blue and the completed sections are highlighted in green with a check

The Federal Tax Authority offers a range of comprehensive and distinguished electronic services in order to provide the opportunity for taxpayers to benefit from these services in the best and simplest ways. To get more information on these services Click [Here](#)



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## Introduction



This manual is prepared to help the Excise Taxpayer to navigate through the EmaraTax portal to submit an EX203 Deductible Excise Tax Form.



## EmaraTax Login Page

الهيئة الاتحادية للضرائب  
FEDERAL TAX AUTHORITY

عربي

-A A +A

Welcome to the new e-CTS

**New Here?**

If you are not registered, please sign up here.

Sign Up

**Login**

Welcome to the Federal Tax Authority

**Login with FTA account**

Email Address

user\_training@gmail.com

Password

\*\*\*\*\*

[Forgot password?](#)

Enter Security Code

023177 023177

Login

**Login with your Emirates ID**

UAE Pass provides single trusted digital identity solution for service providers

الهوية الرقمية  
UAE PASS

Login With UAE PASS



- You can login into the EmaraTax account using your login credentials or using UAE Pass. If you do not have an EmaraTax account, you can sign-up for an account by clicking the 'sign up' button. If you have forgotten your password, you can use the "forgot password" feature to reset your password.
- If you login via your registered email and password, on successful login, the EmaraTax online user dashboard will be displayed. If you had opted for 2 factor authentication, you will be required to enter the OTP received in your registered email and mobile number to successfully login.
- If you wish to login via UAE Pass, you will be redirected to UAE Pass. On successful UAE Pass login, you will be redirected back to the EmaraTax online user dashboard.

## User Type Selection

user\_training@gmail.com What are you looking for? User Type عربي -A A +A

**User Profile**  
Please select the relevant purpose(s) for using e-CTS portal

**Taxable Person**  
Any Person registered or obligated to register for Tax purposes under the Decree-Law.  
[Read More](#)

**Legal Representative**  
The manager of a company or a guardian or custodian of a minor or an incapacitated person, or the bankruptcy, or any other Person...  
[Read More](#)

**Tax Agent**  
Any Person registered with the Authority in the Register, who is appointed on behalf of another Person to represent him before...  
[Read More](#)

**Tax Agency**  
A legal entity which is licensed to operate as a Tax Agency and has registered with the FTA as a Tax Agency.  
[Read More](#)

Proceed

Step	Action
(1)	Click on 'User Type' to select the taxable person.

user\_training@gmail.com What are you looking for? User Type عربي -A A +A

**User Profile**  
Please select the relevant purpose(s) for using e-CTS portal

**Taxable Person**  
Any Person registered or obligated to register for Tax purposes under the Decree-Law.  
[Read More](#)

**Legal Representative**  
The manager of a company or a guardian or custodian of a minor or an incapacitated person, or the bankruptcy, or any other Person...  
[Read More](#)

**Tax Agent**  
Any Person registered with the Authority in the Register, who is appointed on behalf of another Person to represent him before...  
[Read More](#)

**Tax Agency**  
A legal entity which is licensed to operate as a Tax Agency and has registered with the FTA as a Tax Agency.  
[Read More](#)

Proceed

Step	Action
(1)	Select the 'Taxable Person' tile





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FEDERAL TAX AUTHORITY

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What are you looking for?

User Type

عربي

-A A +A

### User Profile

Please select the relevant purpose(s) for using e-CTS portal

**Taxable Person**

Any Person registered or obligated to register for Tax purposes under the Decree-Law.

[Read More](#)

**Legal Representative**

The manager of a company or a guardian or custodian of a minor or an incapacitated person, or the bankruptcy, or any other Person...

[Read More](#)

**Tax Agent**

Any Person registered with the Authority in the Register, who is appointed on behalf of another Person to represent him before...

[Read More](#)

**Tax Agency**

A legal entity which is licensed to operate as a Tax Agency and has registered with the FTA as a Tax Agency.

[Read More](#)

**Proceed**

Step	Action
(1)	Click on 'Proceed' to proceed with taxable person.

## Logged in User Dashboard

Step	Action
(1)	Click here to view taxable person dashboard.

Step	Action
(1)	Click here to access Excise Tax module.

Step	Action
(1)	On clicking 'Create New', the 'Deductible Excise Tax' form will appear

Step	Action
(1)	Click here to view all your previous declarations.



## Deductible Excise Tax Form Dashboard

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What are you looking for?

User Type

عربي

-A A +A

Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX203 - Deductible Excise Tax Form

HOME  
RASHID HUSSAIN  
VAT  
EXCISE TAX  
PAYMENTS  
MY CORRESPONDENCE  
USER AUTHORIZATION  
OTHER SERVICES

EX203 - Deductible Excise Tax Form

New Declaration

Customize Columns Status search

Transaction Number	Date of Submission	Excise Tax Period	Deductible Excise Tax	Status	Action
700000009393	17 August 2022	March 2022	2,000.00	Submitted	***
700000009387	-	-	0.00	Draft	***
700000006368	-	May 2022	0.00	Draft	***

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FEDERAL TAX AUTHORITY

QUICK LINKS  
tax.gov.ae

OTHER LINKS  
What's New

FOLLOW US



This dashboard displays information related to your previous Deductible declarations.

user\_training@gmail.com

What are you looking for?

User Type

عربي

-A A +A

Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX203 - Deductible Excise Tax Form

HOME  
RASHID HUSSAIN  
VAT  
EXCISE TAX  
PAYMENTS  
MY CORRESPONDENCE  
USER AUTHORIZATION  
OTHER SERVICES

EX203 - Deductible Excise Tax Form

New Declaration

Customize Columns Status search

Transaction Number	Date of Submission	Excise Tax Period	Deductible Excise Tax	Status	Action
700000009393	17 August 2022	March 2022	2,000.00	Submitted	***
700000009387	-	-	0.00	Draft	***
700000006368	-	May 2022	0.00	Draft	***

الهيئة الاتحادية للضرائب  
FEDERAL TAX AUTHORITY

QUICK LINKS  
tax.gov.ae

OTHER LINKS  
What's New

FOLLOW US



You can add a new column to the table or filter the declarations by its status. You can also search for declaration by the transaction number.

EX203 - Deductible Excise Tax Form

Transaction Number	Date of Submission	Excise Tax Period	Deductible Excise Tax	Status	Action
700000009393	17 August 2022	March 2022	2,000.00	Submitted	...
700000009387	-	-	0.00	Draft	...
700000006368	-	May 2022	0.00	Draft	...

Step	Action
(1)	Click on ellipsis to edit or delete or export the declaration.

EX203 - Deductible Excise Tax Form

Transaction Number	Date of Submission	Excise Tax Period	Deductible Excise Tax	Status	Action
700000009393	17 August 2022	March 2022	2,000.00	Submitted	...
700000009387	-	-	0.00	Draft	...
700000006368	-	May 2022	0.00	Draft	...

Step	Action
(1)	Click on 'New Declaration' to create a new Deductible Excise Tax declaration.

## Instructions and Guidelines

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX203 - Deductible Excise Tax Form

### EX203 - Deductible Excise Tax Form

No. of steps: 4 steps

Expected time to complete this application: 10 minutes

Expected fees for this service: Free of Charge

Required Templates: NA

**Required Documents**

The documents below are designed to help you prepare the Documentary Proof you should have at hand in order to complete the declaration form. The Documentary Proof varies depending on the reason for the claim, as follows:

- Excisable Goods were exported outside the UAE:**
  - a. Commercial evidence: Airway Bill, Bill of Lading, Consignment Note & Certificate of shipment)
  - b. Official evidence: Export documents issued by the local Emirates Customs departments
  - c. An alternative form of evidence according to the nature of the export or the nature of the goods being exported (if applicable).
- Excisable Goods became a component of another Excisable Good subject to Excise Tax:**
  - a. EX202B - Producer Declaration;
  - b. EX203B - Lost and Damaged Declaration; or
  - c. Other relevant supporting documentation.
- Excise Tax was paid to us in error:**
  - a. Documents proving the erroneous / other event.
- Other reasons permitting Excise Tax deduction:**
  - a. Documents proving the erroneous / other event.

Accepted file types are PDF, JPG, PNG and JPEG and Excel. The individual file size limit is 5 MB.

Back Start



These are the instructions and guidelines which detail key information such as required templates, supporting documentation, eligibility criteria and the expected time to complete this declaration.

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX203 - Deductible Excise Tax Form

**Service Details**

- About the service
- Eligibility Criteria
- Service steps
- FAQs

☒ I confirm that I have read the above instructions and guidelines

Back Start

Step	Action
(1)	Click on 'Back' to go back to the previous page



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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX203 - Deductible Excise Tax Form

3. Excise Tax was paid to us in error:

- a. Documents proving the erroneous / other event.

4. Other reasons permitting Excise Tax deduction:

- a. Documents proving the erroneous / other event.

Accepted file types are PDF, JPG, PNG and JPEG and Excel. The individual file size limit is 5 MB.

Service Details

About the service

Eligibility Criteria

Service steps

FAQs

☒ I confirm that I have read the above instructions and guidelines

Back Start

Step	Action
(1)	Mark the checkbox to confirm that you have read and understood the instructions and guidelines.

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX203 - Deductible Excise Tax Form

3. Excise Tax was paid to us in error:

- a. Documents proving the erroneous / other event.

4. Other reasons permitting Excise Tax deduction:

- a. Documents proving the erroneous / other event.

Accepted file types are PDF, JPG, PNG and JPEG and Excel. The individual file size limit is 5 MB.

Service Details

About the service

Eligibility Criteria

Service steps

FAQs

☒ I confirm that I have read the above instructions and guidelines

Back Start

Step	Action
(1)	Click on 'Start' to proceed to the declaration.



## Basic Information

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX203 - Deductible Excise Tax Form

### EX203 - Deductible Excise Tax Form

1 Basic Information 2 Excise Goods 3 Review & Declaration

<b>Taxable Person Details</b>	TRN: 100632253900007	Name in English: Rashid Hussain	Name in Arabic: رشيد حسين
-------------------------------	----------------------	---------------------------------	---------------------------

**Period of Declaration**

Date When Right To Deduction Arose

DD/MM/YYYY

Previous Step Save as Draft Next Step



The progress bar displays the number of steps required to complete the declaration. The step you are currently in is highlighted in blue. Once you progress to the next section successfully, the previous step will be highlighted in green

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX203 - Deductible Excise Tax Form

### EX203 - Deductible Excise Tax Form

1 Basic Information 2 Excise Goods 3 Review & Declaration

<b>Taxable Person Details</b>	TRN: 100632253900007	Name in English: Rashid Hussain	Name in Arabic: رشيد حسين
-------------------------------	----------------------	---------------------------------	---------------------------

**Period of Declaration**

Date When Right To Deduction Arose

DD/MM/YYYY

Previous Step Save as Draft Next Step



This section displays the basic details of the Excise Taxpayer based on the data in Excise Registration profile





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Home > Rashid Hussain > Excise Tax > EX203 - Deductible Excise Tax Form

### EX203 - Deductible Excise Tax Form

**Taxable Person Details**

TRN: 100632253900007

Name in English: Rashid Hussain

Name in Arabic: رشيد حسين

**Period of Declaration**

Date When Right To Deduction Arose: 12/07/2022

Excise Tax Period: July 2022

From Date: 01/07/2022

To Date: 31/07/2022

Previous Step Save as Draft Next Step

Step	Action
(1)	Click here to select the date when right to Deductible Arose.

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Home > Rashid Hussain > Excise Tax > EX203 - Deductible Excise Tax Form

### EX203 - Deductible Excise Tax Form

**Taxable Person Details**

TRN: 100632253900007

Name in English: Rashid Hussain

Name in Arabic: رشيد حسين

**Period of Declaration**

Date When Right To Deduction Arose: 12/07/2022

Excise Tax Period: July 2022

From Date: 01/07/2022

To Date: 31/07/2022

Previous Step Save as Draft Next Step

	Based on the selected date, the 'Excise Tax Period', 'From date' and 'To date' will be pre-populated.
--	---

Step	Action
(1)	Click on 'Previous' to go back to the previous section.

Step	Action
(1)	Click on 'Save as draft' to save the declaration as a draft.

The screenshot displays the 'EX203 - Deductible Excise Tax Form' interface. At the top, there's a header with the Federal Tax Authority logo and navigation links. The main section is titled 'EX203 - Deductible Excise Tax Form'. Below this, there's a 'Taxable Person Details' section with fields for TRN (100632253900007), Name in English (Rashid Hussain), and Name in Arabic (رشيد حسين). The 'Period of Declaration' section includes 'Date When Right To Deduction Arose' (12/07/2022), 'Excise Tax Period' (July 2022), 'From Date' (01/07/2022), and 'To Date' (31/07/2022). At the bottom, there are three buttons: 'Previous Step', 'Save as Draft', and 'Next Step'. A red arrow points to the 'Next Step' button, indicating the next action.

Step	Action
(1)	Click on 'Next Step' to proceed to the next section. This is common across all steps.



## Excise Goods

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Home Rashid Hussain Excise Tax EX203 - Deductible Excise Tax Form

### EX203 - Deductible Excise Tax Form

**Excise Goods**

You will be able to use the following types of Excise Tax declarations:

- EX201 - Excise Goods that Require Customs Clearance (Import Declaration)
- EX202A - Release Goods from Designated Zone into Free Circulation (No Customs Check)
- EX202B - Producer Declaration
- EX203A - Local Purchase Form
- EX203D - Stockpile Declaration

**Excise Goods Grid** + Add Declaration

Customize Columns Search

Declaration	Item	Product	Designated	Excise Price	Deductible
Previous Step Save as Draft Next Step					



The following types of declarations will be permitted:

- EX201 Import or Release from DZ;
- EX202B Producer Declaration;
- EX203A Local Purchase Form;
- EX202A Release Goods from DZ (no customs check);
- EX203D Stockpile Declaration.

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Home Rashid Hussain Excise Tax EX203 - Deductible Excise Tax Form

### EX203 - Deductible Excise Tax Form

**Excise Goods**

You will be able to use the following types of Excise Tax declarations:

- EX201 - Excise Goods that Require Customs Clearance (Import Declaration)
- EX202A - Release Goods from Designated Zone into Free Circulation (No Customs Check)
- EX202B - Producer Declaration
- EX203A - Local Purchase Form
- EX203D - Stockpile Declaration

**Excise Goods Grid** + Add Declaration

Customize Columns Search

Declaration	Item	Product	Designated	Excise Price	Deductible
Previous Step Save as Draft Next Step					

Step	Action
(1)	Click here to add declaration.

Step	Action
(1)	Enter the 'Declaration number' of a 'Positive Liability Declaration' that is in an approved state. Please refer to the tooltip or user guide for the list of acceptable declaration types.

	You can add a new column to the table or filter Excise Goods by product or item description. You can also search for Excise Goods by item or HS code.
--	---

Item List

Declaration Number: 700000009396

Declaration Type: EX202B - Producer Declaration

Declaration Number	Declaration Type	Item Code	Brand	Item Description	Product Description	Available Quantity	Quantity	Designated Price (AED)	Excise Price (AED)
700000009396	EX202B - Producer Declaration	00000047601727	Keno Club	Keno Club Click Blueberry Mint Duty Free Capsule Cigarettes 20.0 stick	Cigarettes	10,000	2,000	9,000...	10,0000000000

Add Item

Step	Action
(1)	Enter 'Quantity' and 'Designated Price'

Item List

Declaration Number: 700000009396

Declaration Type: EX202B - Producer Declaration

Declaration Number	Declaration Type	Item Code	Brand	Item Description	Product Description	Available Quantity	Quantity	Designated Price (AED)	Excise Price (AED)
700000009396	EX202B - Producer Declaration	00000047601727	Keno Club	Keno Club Click Blueberry Mint Duty Free Capsule Cigarettes 20.0 stick	Cigarettes	10,000	2,000	9,000...	10,0000000000

Add Item

Step	Action
(1)	Mark the checkbox to select items that you would like to include in the deductible declaration.

Item List

Declaration Number: 700000009396

Declaration Type: EX202B - Producer Declaration

Declaration Number	Declaration Type	Item Code	Brand	Item Description	Product Description	Available Quantity	Quantity	Designated Price (AED)	Excise Price (AED)
700000009396	EX202B - Producer Declaration	00000047601727	Keno Club	Keno Club Click Blueberry Mint Duty Free Capsule Cigarettes 20.0 stick	Cigarettes	10,000	2,000	9,000...	10,000,000 0000

Add Item

Step	Action
(1)	Click on 'Add Item' to include it in the declaration.

EX203 - Deductible Excise Tax Form

Excise Goods Grid

Declaration Number	Declaration Type	Item Code	Item Description	Product Description	Brand	Quantity	Designated Price (AED)	Excise Price (AED)	Deductible Excise Tax	Action
700000009396	EX202B - Producer Declaration	00000047601727	Keno Club Click Blueberry Mint Duty Free Capsule Cigarettes 20.0 stick	Cigarettes	Keno Club	2,000	9,000	10,000	20,000,000	<a href="#">Edit</a> <a href="#">Delete</a>

Total Deductible Excise Tax: 200,000.00

Save as Draft Next Step

Step	Action
(1)	Click on ellipsis to edit or delete the selected Excise Good.

EX203 - Deductible Excise Tax Form

Declaration Number	Declaration Type	Item Code	Item Description	Product Description	Brand	Quantity	Designated Price (AED)	Excise Price (AED)	Deductible Excise Tax	Action
700000009396	EX202B - Producer Declaration	00000047601727	Keno Club Click Blueberry Mint Duty Free Capsule Cigarettes 20.0 stick	Cigarettes	Keno Club	2,000	9.000	10.000	20,000.000	***

Total Deductible Excise Tax: AED 20,000.00

Reason For Credit Claim

Previous Step Saving... Save New



This is the amount of Excise Tax that is calculated based on the items included in the declaration.

EX203 - Deductible Excise Tax Form

Declaration Number	Declaration Type	Item Code	Item Description	Product Description	Brand	Quantity	Designated Price (AED)	Excise Price (AED)	Deductible Excise Tax	Action
700000009396	EX202B - Producer Declaration	00000047601727	Keno Club Click Blueberry Mint Duty Free Capsule Cigarettes 20.0 stick	Cigarettes	Keno Club	2,000	9.000	10.000	20,000.000	***

Total Deductible Excise Tax: AED 20,000.00

Reason For Credit Claim

Amount paid to the Authority in error

Previous Step Saving... Save New

Step	Action
(1)	Select the reason for credit claim from the drop down.





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FEDERAL TAX AUTHORITY

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX203 - Deductible Excise Tax Form

### EX203 - Deductible Excise Tax Form

700000009396	EX202B - Producer Declaration	00000047601727	Click Blueberry Mint Duty Free Capsule Cigarettes 20.0 stick	Cigarettes	Keno Club	2,000	9,000	10,000	20,000.000	***
--------------	-------------------------------	----------------	---	------------	-----------	-------	-------	--------	------------	-----

Total Deductible Excise Tax: AED 20,000.00

Reason For Credit Claim  
Amount paid to the Authority in error

Documentary Proof  
Add/View(1) Drag files here

Max file size : 10 MB Formats : PDF, JPG, JPEG, PNG Max. No. of files : 10

Previous Step Save as Draft Next Step

Step	Action
(1)	Click on 'Add' button or drag & drop your files to upload documentary proof. On successful upload of document, the 'Add' button will be highlighted in green

## Review & Declaration



This section displays your completed declaration and allows you to review it prior to submission.

Step	Action
(1)	Click here to expand or collapse all steps at once

EX203 - Deductible Excise Tax Form

Taxable Person Details

TRN: 100632253900007

Name in English: Rashid Hussain

Name in Arabic: رشيد حسين

Review & Declaration

Expand All / Collapse All

Step 1: Basic Information

Period of Declaration

Date When Right To Deduction Arose: 12/07/2022

Period of Declaration: July 2022

Previous Step

Save as Draft

Submit

Step	Action
(1)	Click on the drop-down arrow to review the details in this step.

EX203 - Deductible Excise Tax Form

Taxable Person Details

TRN: 100632253900007

Name in English: Rashid Hussain

Name in Arabic: رشيد حسين

Review & Declaration

Expand All / Collapse All

Step 1: Basic Information

Period of Declaration

Date When Right To Deduction Arose: 12/07/2022

Period of Declaration: July 2022

Previous Step

Save as Draft

Submit

Step	Action
(1)	Click here to edit the basic information.

Step 2: Excise Goods

Declaration Number	Declaration Type	Item Code	Item Description	Product Description	Quantity	Excise Price (AED)	Deductible Excise Tax
700000009396	EX202B - Producer Declaration	00000047601727	Keno Club Click Blueberry Mint Duty Free Capsule Cigarettes 20.0 stick	Cigarettes	2,000	10,000	20,000.000

Total Deductible Excise Tax: AED 20,000.00

Reason For Credit Claim  
Amount paid to the Authority in error

Previous Step Save as Draft Submit

Step	Action
(1)	Click on each step to review every section.

Authorized Signatory list

Name in English	Name in Arabic	Email ID
Ali Khan	علي خان	USER_EX1@FTA.AE

Declaration

First Name in English: Rashid Last Name in English: Hussain

First Name in Arabic: راشد Last Name in Arabic: حسين

Country Code: +971 ( United Arab Emirates ) Phone Number: 678678678 Email ID: user\_training@gmail.com

Previous Step Save as Draft Submit



The Authorized Signatory details are taken from your Excise Tax registration currently held by the FTA.



user\_training@gmail.com What are you looking for?

Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX203 - Deductible Excise Tax Form

### EX203 - Deductible Excise Tax Form

**Authorized Signatory list**

Name in English	Name in Arabic	Email ID
Ali Khan	علي خان	USER_EX1@FTA.AE

**Declaration**

First Name in English: Rashid Last Name in English: Hussain

First Name in Arabic: راشد Last Name in Arabic: حسين

Country Code: +971 ( United Arab Emirates ) Phone Number: 678678678 Email ID: user\_training@gmail.com

Previous Step Save as Draft Submit



The Declaration details are taken from your Excise Tax registration currently held by the FTA.

user\_training@gmail.com What are you looking for?

Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX203 - Deductible Excise Tax Form

### EX203 - Deductible Excise Tax Form

**Authorized Signatory list**

Name in English	Name in Arabic	Email ID
Ali Khan	علي خان	USER_EX1@FTA.AE

**Declaration**

First Name in English: Rashid Last Name in English: Hussain

First Name in Arabic: راشد Last Name in Arabic: حسين

Country Code: +971 ( United Arab Emirates ) Phone Number: 678678678 Email ID: user\_training@gmail.com

☒ I declare that all information provided is true, accurate and complete to the best of my knowledge and belief.

Previous Step Save as Draft Submit

Step	Action
(1)	Mark the checkbox to confirm that information provided is true, accurate and complete on this declaration screen.



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### EX203 - Deductible Excise Tax Form

Ali Khan علي خان USER\_EX1@FTA.AE

**Declaration**

First Name in English: Rashid Last Name in English: Hussain

First Name in Arabic: راشد Last Name in Arabic: حسين

Country Code: +971 ( United Arab Emirates ) Phone Number: 678678678 Email ID: user\_training@gmail.com

☒ I declare that all information provided is true, accurate and complete to the best of my knowledge and belief.

Previous Step Save as Draft Submit

Step	Action
(1)	Click on 'Submit' to submit the declaration.



## Acknowledgement

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### EX203 - Deductible Excise Tax Form

Declaration Submitted successfully Submitted

TRN : 100632253900007

Taxable Person Name : Rashid Hussain

Transaction Number : 700000009397

Date of Submission : 8 November 2022

Excise Tax Return Period : July 2022

Excise Tax Return Due Date : 15 August 2022

Deductible Excise Tax : AED 20,000.00



You have successfully submitted the declaration!  
Make a note of the transaction number for future references. You can also access this Excise Declaration from the 'Deductible Excise Tax Form' tile, within the Excise Tax module.

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Deductible Excise Tax : AED 20,000.00

### What's next

Follow the below steps to understand what happens after submitting EX203 - Deductible Excise Tax Form:

1. Deductible tax credit claim is prepopulated in Box 7 of the Excise Tax Return.
2. The stock quantity from positive liability declarations reported in EX203 declaration will be put on-hold. You cannot use the stock that is on-hold in other deductible declarations.
3. You can release the stock on hold by editing EX203 - Deductible Excise Tax Declaration.
4. After you submit the Excise Tax Return, the stock on-hold is permanently deducted from your declarations and stock quantities are updated.

### Important Notes

1. You can edit or delete the EX203 - Deductible Excise Tax Form until you submit the Tax Return for the selected Tax Period.
2. You can submit multiple EX203 - Deductible Excise Tax Forms in a single Excise Tax Period.
3. You can check the status of your declaration at any time by logging into your taxpayer portal.

For any inquiry or assistance, please contact us on: Within UAE: 600509994 | Outside UAE: +971 600509994 Email us at info@tax.gov.ae

Back to Dashboard Download

Step	Action
(1)	Click on 'Back to Dashboard' to go back to dashboard.



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Deductible Excise Tax : AED 20,000.00

**What's next**  
Follow the below steps to understand what happens after submitting EX203 - Deductible Excise Tax Form:

1. Deductible tax credit claim is prepopulated in Box 7 of the Excise Tax Return.
2. The stock quantity from positive liability declarations reported in EX203 declaration will be put on-hold. You cannot use the stock that is on-hold in other deductible declarations.
3. You can release the stock on hold by editing EX203 - Deductible Excise Tax Declaration.
4. After you submit the Excise Tax Return, the stock on-hold is permanently deducted from your declarations and stock quantities are updated.

**Important Notes**

1. You can edit or delete the EX203 - Deductible Excise Tax Form until you submit the Tax Return for the selected Tax Period.
2. You can submit multiple EX203 - Deductible Excise Tax Forms in a single Excise Tax Period.
3. You can check the status of your declaration at any time by logging into your taxpayer portal.

For any inquiry or assistance, please contact us on: Within UAE: 600509994 | Outside UAE: +971 600509994 Email us at info@tax.gov.ae

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Download

Step	Action
(1)	Click on 'Download' to download a copy of submitted declaration acknowledgement.





## Correspondences



### After submission of the Deductible Excise Tax Form, Taxpayer receives the following correspondences:

- Declaration submission acknowledgement.
- Declaration status changed to 'Draft' state acknowledgement (only if Taxpayer edits the submitted declaration before filing of the Excise Tax return for the same Tax period)
- Declaration approval acknowledgement.

Thank you