



Submit Excise Tax Voluntary Disclosure - User Manual

Date: Oct 2022

Version 1.0.0.0

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Document Control Information

Document Version Control

Version No.	Date	Prepared/Reviewed by	Comments
1.0	01-Oct-22	Federal Tax Authority	User Manual for EmaraTax Portal



Annexure Section



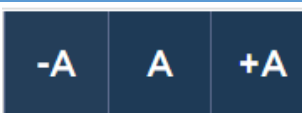



The below are the list of User manuals that you can refer to

S. No	User Manual Name	Description
1	Register as Online User	This manual is prepared to help you navigate through the Federal Tax Authority (FTA) website and create an EmaraTax account with the FTA.
2	Manage online user profile	This manual is prepared to provide you an understanding on Login process, user types, forgot password and modify online user profile functionalities.
3	User Authorisation	This manual is prepared to provide you an understanding on Account Admin, Online User, and Taxable Person account definitions and functionalities.
4	Taxable person dashboard	This manual is prepared to help the following 'Taxable person' users to navigate through their dashboard in the Federal Tax Authority (FTA) EmaraTax Portal: <ul style="list-style-type: none"> • Registered for VAT • Registered for Excise • Non-registered Taxpayer • Tax Group • Warehouse Keeper • Freight Forwarder/VAT Clearing Company (TINCO) • Excise Tax Clearing Company (TINCE)
5	Link TRN to email address	This manual is prepared to help you navigate through the Federal Tax Authority (FTA) website to Link TRN to New Email Address.



Navigating through EmaraTax

The Following Tabs and Buttons are available to help you navigate through this process

Button	Description
In the Portal	
 User types	This is used to toggle between various personas within the user profile such as Taxable Person, Tax Agent, Tax Agency, Legal Representative etc
	This is used to enable the Text to Speech feature of the portal
English عربي	This is used to toggle between the English and Arabic versions of the portal
	This is used to decrease, reset, and increase the screen resolution of the user interface of the portal
 Manage Account	This is used to manage the user profile details such as the Name, Registered Email address, Registered Mobile number, and password
 Log Out	This is used to log off from the portal
In the Business Process application	
Previous Step	This is used to go the Previous section of the Input Form
Next Step	This is used to go the Next section of the Input Form
Save as Draft	This is used to save the application as draft, so that it can be completed later
	This menu on the top gives an overview of the various sections within the. All the sections need to be completed in order to submit the application for review. The Current section is highlighted in Blue and the completed sections are highlighted in green with a check

The Federal Tax Authority offers a range of comprehensive and distinguished electronic services in order to provide the opportunity for taxpayers to benefit from these services in the best and simplest ways. To get more information on these services Click [Here](#)



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Introduction



This manual is prepared to help the Excise Taxpayer to navigate through the EmaraTax portal and to submit Excise Voluntary Disclosure.



EmaraTax Login Page



- You can login into the EmaraTax account using your login credentials or using UAE Pass. If you do not have an EmaraTax account, you can sign-up for an account by clicking the 'sign up' button. If you have forgotten your password, you can use the "forgot password" feature to reset your password.
- If you login via your registered email and password, on successful login, the EmaraTax online user dashboard will be displayed. If you had opted for 2 factor authentication, you will be required to enter the OTP received in your registered email and mobile number to successfully login.
- If you wish to login via UAE Pass, you will be redirected to UAE Pass. On successful UAE Pass login, you will be redirected back to the EmaraTax online user dashboard.

User Type Selection

User Profile

Please select the relevant purpose(s) for using EmaraTax portal

Taxable Person

Any Person registered or obligated to register for Tax purposes under the Decree-Law.

[Read More](#)

Legal Representative

The manager of a company or a guardian or custodian of a minor or an incapacitated person, or the bankruptcy, or any other Person...

[Read More](#)

Tax Agent

Any Person registered with the Authority in the Register, who is appointed on behalf of another Person to represent him before...

[Read More](#)

Tax Agency

A legal entity which is licensed to operate as a Tax Agency and has registered with the FTA as a Tax Agency.

[Read More](#)

[Proceed](#)

Step	Action
(1)	Click here to select the user type

User Profile

Please select the relevant purpose(s) for using EmaraTax portal

Taxable Person

Any Person registered or obligated to register for Tax purposes under the Decree-Law.

[Read More](#)

Legal Representative

The manager of a company or a guardian or custodian of a minor or an incapacitated person, or the bankruptcy, or any other Person...

[Read More](#)

Tax Agent

Any Person registered with the Authority in the Register, who is appointed on behalf of another Person to represent him before...

[Read More](#)

Tax Agency

A legal entity which is licensed to operate as a Tax Agency and has registered with the FTA as a Tax Agency.

[Read More](#)

[Proceed](#)

Step	Action
(1)	Select the Taxable Person tile

Logged in User Dashboard

Step	Action
(1)	Click here to view the Taxable Person dashboard

Step	Action
(1)	Click here to access Excise Tax module.



Excise Tax Module

Step	Action
(1)	Click here to view all your Excise Tax Returns.

Excise Tax Return Dashboard

user_training@gmail.com What are you looking for? User Type عربي -A A +A

Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

HOME
RASHID HUSSAIN
VAT
EXCISE TAX
MY PAYMENTS
MY CORRESPONDENCE
USER AUTHORIZATION
OTHER SERVICES

EX200 - Excise Tax Return

Customize Columns Filing Type Status Search

Return Type	Reference Number	Period From	Period To	Original Return Due Date	Date of Submission	Net Excise Tax Position	Status	Action
Excise Tax Return		01/10/2022	31/10/2022	15/11/2022		0.00	Open	File
Excise Tax Return		01/09/2022	30/09/2022	17/10/2022		0.00	Overdue	File
Excise Tax Return		01/08/2022	31/08/2022	15/09/2022		0.00	Overdue	File
Excise Tax Return		01/07/2022	31/07/2022	15/08/2022		0.00	Overdue	File
Excise Tax Return		01/06/2022	30/06/2022	15/07/2022		0.00	Overdue	File
Excise Tax Return		01/05/2022	31/05/2022	15/06/2022		0.00	Overdue	File
Excise Tax Return		01/04/2022	30/04/2022	16/05/2022		0.00	Overdue	File



This dashboard displays information related to your Excise Tax Returns.

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

HOME
RASHID HUSSAIN
VAT
EXCISE TAX
MY PAYMENTS
MY CORRESPONDENCE
USER AUTHORIZATION
OTHER SERVICES

EX200 - Excise Tax Return

Customize Columns Filing Type Status Search

Return Type	Reference Number	Period From	Period To	Original Return Due Date	Date of Submission	Net Excise Tax Position	Status	Action
Excise Tax Return		01/10/2022	31/10/2022	15/11/2022		0.00	Open	File
Excise Tax Return		01/09/2022	30/09/2022	17/10/2022		0.00	Overdue	File
Excise Tax Return		01/08/2022	31/08/2022	15/09/2022		0.00	Overdue	File
Excise Tax Return		01/07/2022	31/07/2022	15/08/2022		0.00	Overdue	File
Excise Tax Return		01/06/2022	30/06/2022	15/07/2022		0.00	Overdue	File
Excise Tax Return		01/05/2022	31/05/2022	15/06/2022		0.00	Overdue	File
Excise Tax Return		01/04/2022	30/04/2022	16/05/2022		0.00	Overdue	File



You can add a new column to the table or filter the declarations by its Return type and status. You can also search for Excise Tax Return or Voluntary Disclosure by reference number.



The screenshot shows the 'Excise Tax Return' table with columns for Return ID, Period, Due Date, Status, and Amount. The selected period is 01/01/2022 to 31/01/2022, with a status of 'Submitted'. A context menu is open, showing options: 'View', 'Submit Voluntary Disclosure', 'Submit Correction of Tax Return', and 'Compare Filings'. A red box highlights the 'View' button, and a yellow circle with the number '1' is placed next to it.

Step	Action
(1)	Click on the ellipsis to view your Excise Tax Return or to submit a Voluntary Disclosure for the selected period.

The screenshot shows the 'Excise Tax Return' table with columns for Return ID, Period, Due Date, Status, and Amount. The selected period is 01/01/2022 to 31/01/2022, with a status of 'Submitted'. A context menu is open, showing options: 'View', 'Submit Voluntary Disclosure', 'Submit Correction of Tax Return', and 'Compare Filings'. A red box highlights the 'Submit Voluntary Disclosure' button, and a yellow circle with the number '1' is placed next to it.

Step	Action
(1)	Click here to edit if you want to edit the submitted Excise Tax Return.

Instructions and Guidelines



These are the instructions and guidelines which detail key information such as required templates, supporting documentation, eligibility criteria and the expected time to complete this Voluntary Disclosure.

Step	Action
(1)	Click on 'Back' to go back to the previous page



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What are you looking for?

User Type

عربي

Home > Rashid Hussain > Excise Tax > EX200 - Excise Tax Return

Required Templates

NA

Service Details

About the service

Eligibility Criteria

Service steps

FAQs

☐ I confirm that I have read the above instructions and guidelines

Back

Start

Step	Action
(1)	Mark the checkbox to confirm that you have read and understood the instructions and guidelines.

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What are you looking for?

User Type

عربي

Home > Rashid Hussain > Excise Tax > EX200 - Excise Tax Return

Required Templates

NA

Service Details

About the service

Eligibility Criteria

Service steps

FAQs

☐ I confirm that I have read the above instructions and guidelines

Back

Start

Step	Action
(1)	Click on 'Start' to proceed to file the Excise Tax Voluntary Disclosure.

Voluntary Disclosure Details

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

EX214 - Excise Tax Voluntary Disclosure

1 Voluntary Disclosure Details 2 Review & Declaration

Taxable Person Details TRN: 100632253900007 Name in English: Rashid Hussain Name in Arabic: رشيد حسين Excise Tax Period: March 2022

Voluntary Disclosure Details

Show/hide old amounts

Description	Value of Excise Goods (AED)	Excise Tax Due (AED)	Action
Previous Step			

Compare Filings View Previous Filings Save as Draft Next Step



The progress bar displays the number of steps required to complete the Excise Tax Voluntary Disclosure. The step you are currently in is highlighted in blue. Once you progress to the next section successfully, the previous step will be highlighted in green.

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

EX214 - Excise Tax Voluntary Disclosure

1 Voluntary Disclosure Details 2 Review & Declaration

Taxable Person Details TRN: 100632253900007 Name in English: Rashid Hussain Name in Arabic: رشيد حسين Excise Tax Period: March 2022

Voluntary Disclosure Details

Show/hide old amounts

Description	Value of Excise Goods (AED)	Excise Tax Due (AED)	Action
Previous Step			

Compare Filings View Previous Filings Save as Draft Next Step



This section displays the filing period details based on the selected Excise Tax Return.



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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

EX214 - Excise Tax Voluntary Disclosure

Taxable Person Details TRN: 100632253900007 Name in English: Rashid Hussain Name in Arabic: رشيد حسين Excise Tax Period: March 2022

Voluntary Disclosure Details

Show/hide old amounts ☒

Description	Value of Excise Goods (AED)	Excise Tax Due (AED)	Action
Excise Tax Due On The Import Of Excise Goods	30,000.00	15,000.00	Edit / Add Declaration
Excise Tax Due On The Production Of Excise Goods	40,000.00	20,000.00	Edit / Add Declaration

Previous Step Compare Filings View Previous Filings Save as Draft Next Step

Step	Action
(1)	Click here to display the values that were previously declared in your Excise Tax Return.

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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

EX214 - Excise Tax Voluntary Disclosure

Taxable Person Details TRN: 100632253900007 Name in English: Rashid Hussain Name in Arabic: رشيد حسين Excise Tax Period: March 2022

Voluntary Disclosure Details

Show/hide old amounts ☒

Description	Value of Excise Goods (AED)	Excise Tax Due (AED)	Action
Excise Tax Due On The Import Of Excise Goods	30,000.00	15,000.00	Edit / Add Declaration
Excise Tax Due On The Production Of Excise Goods	40,000.00	20,000.00	Edit / Add Declaration

Previous Step Compare Filings View Previous Filings Save as Draft Next Step

Step	Action
(1)	Click on 'Edit/Add Declaration' to edit an existing declaration or to add a new declaration to the Excise Voluntary Disclosure.



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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

EX214 - Excise Tax Voluntary Disclosure

Taxable Person Details TRN: 100632253900007 Name in English: Rashid Hussain Name in Arabic: رشيد حسين Excise Tax Period: March 2022

Voluntary Disclosure Details Show/hide old amounts: ☒

Description	Value of Excise Goods (AED)	Excise Tax Due (AED)	Action
Excise Tax Due On The Import Of Excise Goods	30,000.00	15,000.00	Edit / Add Declaration
Excise Tax Due On The Production Of Excise Goods	40,000.00	20,000.00	Edit / Add Declaration

Previous Step Compare Filings View Previous Filings Save as Draft Next Step



The bottom boxes display the values that have been previously declared and the top box displays the new figures that you would like to declare.

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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

EX214 - Excise Tax Voluntary Disclosure

Taxable Person Details TRN: 100632253900007 Name in English: Rashid Hussain Name in Arabic: رشيد حسين Excise Tax Period: March 2022

Import Of Excise Goods + Add Declaration

Customize Columns Search

Transaction Number	Declaration Type	Excise Tax Due (AED) Old	Excise Tax Due (AED) New	Status	Action
700000009481	EX201 - Excise Goods that Require Customs Clearance (Import Declaration)	15,000.00	15,000.00	Approved	...
Total		15,000.00	15,000.00		



This table displays the import declarations that are added to this Tax period.

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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

EX214 - Excise Tax Voluntary Disclosure

Taxable Person Details 100632253900007 Rashid Hussain رشيد حسين Excise Tax Period

Import Of Excise Goods + Add Declaration

Customize Columns Search

Transaction Number	Declaration Type	Excise Tax Due (AED) Old	Excise Tax Due (AED) New	Status	Action
700000009481	EX201 - Excise Goods that Require Customs Clearance (Import Declaration)	15,000.00	15,000.00	Approved	...
Total		15,000.00	15,000.00		View 1 Edit Delete

Save and Go Back

Saving...

Step	Action
(1)	Click on ellipsis to view or edit the previously submitted Import Declaration.

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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

EX214 - Excise Tax Voluntary Disclosure

Taxable Person Details TRN: 100632253900007 Name in English Rashid Hussain Name in Arabic رشيد حسين Excise Tax Period March 2022

Import Of Excise Goods + Add Declaration

Customize Columns Search

Transaction Number	Declaration Type	Excise Tax Due (AED) Old	Excise Tax Due (AED) New	Status	Action
700000009481	EX201 - Excise Goods that Require Customs Clearance (Import Declaration)	15,000.00	15,000.00	Approved	...
Total		15,000.00	15,000.00		

Step	Action
(1)	Click here to add a new Import Declaration.



Basic Information

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

1 Basic Information 2 Excise Goods 3 Review & Declaration

1 Basic Information

2 Excise Goods

3 Review & Declaration

1 Taxable Person Details

TRN: 100632253900007

Name in English: Rashid Hussain

Name in Arabic: رشيد حسين

Import / Release from Designated Zone Details

Emirate Arriving to:

Expected Date of Import / Release from Designated Zone: DD/MM/YYYY

Previous Step Save as Draft Next Step



The progress bar displays the number of steps required to complete the declaration. The step you are currently in is highlighted in blue. Once you progress to the next section successfully, the previous step will be highlighted in green.

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

1 Basic Information 2 Excise Goods 3 Review & Declaration

1 Basic Information

2 Excise Goods

3 Review & Declaration

1 Taxable Person Details

TRN: 100632253900007

Name in English: Rashid Hussain

Name in Arabic: رشيد حسين

Import / Release from Designated Zone Details

Emirate Arriving to:

Expected Date of Import / Release from Designated Zone: DD/MM/YYYY

Previous Step Save as Draft Next Step



This section displays the basic details of Excise Taxpayer based on the data in Excise Registration profile

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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Taxable Person Details TRN: 100632253900007 Name in English: Rashid Hussain Name in Arabic: رشيد حسين

Import / Release from Designated Zone Details

Emirate Arriving to: Dubai Expected Date of Import / Release from Designated Zone: 08/03/2022

What is the Excise declaration related to? 1

☒ Import ☐ Import for Re-export

Previous Step Save as Draft Next Step

Step	Action
(1)	Select the Emirate in which the Excise Goods are arriving

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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Emirate Arriving to: Dubai Expected Date of Import / Release from Designated Zone: 08/03/2022 1

What is the Excise declaration related to?

☒ Import ☐ Import for Re-export

Port of Entry: Dubai Airport Terminal 1

Are the imported goods DTS goods? ☐ Yes ☒ No

Previous Step Save as Draft Next Step

Step	Action
(1)	Enter the expected date of import or release from Designated Zone



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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Emirate Arriving to: Dubai Expected Date of Import / Release from Designated Zone: 08/03/2022

What is the Excise declaration related to?

☒ Import ☐ Import for Re-export

Port of Entry: Dubai Airport Terminal 1

Are the imported goods DTS goods?

☐ Yes ☒ No

Previous Step Save as Draft Next Step

Step	Action
(1)	Select the 'Import' option for which this Excise declaration relates to

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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Emirate Arriving to: Dubai Expected Date of Import / Release from Designated Zone: 08/03/2022

What is the Excise declaration related to?

☒ Import ☐ Import for Re-export

Port of Entry: Dubai Airport Terminal 1

Are the imported goods DTS goods?

☐ Yes ☒ No

Previous Step Save as Draft Next Step

	On the basis of the selection for which this Excise declaration relates to, additional details are captured in the declaration
--	--



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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Emirate Arriving to: Dubai Expected Date of Import / Release from Designated Zone: 08/03/2022

What is the Excise declaration related to?
☒ Import ☐ Import for Re-export

Port of Entry:
 Dubai Airport Terminal 1

Are the imported goods DTS goods?
☐ Yes ☒ No

Previous Step Save as Draft Next Step

Step	Action
(1)	Select the 'Port of Entry'

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Emirate Arriving to: Dubai Expected Date of Import / Release from Designated Zone: 08/03/2022

What is the Excise declaration related to?
☒ Import ☐ Import for Re-export

Port of Entry:
 Dubai Airport Terminal 1

Are the imported goods DTS goods?
☐ Yes ☒ No

Previous Step Save as Draft Next Step

Step	Action
(1)	Select 'Yes' if the imported Goods are DTS Goods



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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Emirate Arriving to: Dubai

Expected Date of Import / Release from Designated Zone: 08/03/2022

What is the Excise declaration related to?

☒ Import ☐ Import for Re-export

Port of Entry: Dubai Airport Terminal 1

Are the imported goods DTS goods?

☐ Yes ☒ No

Previous Step Save as Draft Next Step

Step	Action
(1)	Click on 'Next Step' to proceed to the next section. This is common across all steps



Excise Goods

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Excise Goods

You may add items to the Excise Goods Grid by searching for items using the "smart search" option below or by selecting them from the full list of Excise items registered with the FTA. Alternatively, you may download the Excel template provided below and upload it after filling in the necessary details.

[Download Template](#) ExciseGoods.xlsx last updated 08/09/2022 [Upload Filled Template](#)

Search and add items Search by Item Code, HS Code, Item Description, Product Description or Brand [View Excise Goods List](#)

Customize Columns Status Search

Retail Selling

Previous Step Save as Draft Next Step



You can add Excise Goods to below table using the upload template or by searching using HS Code or Item Code. You can also add goods from 'View Excise Goods List'

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Customize Columns Status Search

HS Code	Item Code	Item Description	Product Description	Brand	Unit of Measurement	Quantity	Retail Selling Price as per the FTA Published List (AED)	Designated Price (AED)	Excise Tax (AED)	Upload Status	Action
22029930	00000000030113	Marks & Spencer Pineapple, Golden Berry & Ginger Pressed Juice 250.0 ml	Sweetend Drinks	Marks & Spencer	Milliliter	500	15.240	16.000	4,000.000	...	

Excise Tax Due on Release or Consumption: : AED 4,000.00

Previous Step Save as Draft Next Step



You can add a new column to the table or filter the Excise Goods by its status. You can also search for Excise Goods by item or HS code.

user_training@gmail.com What are you looking for? User Type عربي

Home Rashid Hussain Excise Tax Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - EDIT

HS Code	Item Code	Item Descripti...	Product Descripti...	Brand	Unit of Measure...	Quantity As Current	Quantity As Reported	Retail Selling Price as per the FTA Published List (AED)	Designat... Price (AED) As Current	Designat... Price (AED) As Reported	Excise Tax (AED) As Current	Excise Tax (AED) As Reported	Upload Status	Action
22029923	0000000 0257947	Marks & Spencer Cafe RM Chocolate Drink 1.0 kg	Sweetend Drinks	Marks & Spencer	Kilogram	1,000	1,000	29.330	30.000	30.000	15,000.00 0	15,000.00 0	...	Edit Delete

Excise Tax Due on Release or Consumption: X Delete 0.00

Previous Step Next Step

Step	Action
(1)	Click on ellipsis to edit the selected Excise Good

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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

HS Code	Item Code	Item Description	Product Description	Brand	Unit of Measurement	Quantity	Retail Selling Price as per the FTA Published List (AED)	Designated Price (AED)	Excise Tax (AED)	Upload Status	Action
22029930	000000000 30113	Marks & Spencer Pineapple, Golden Berry & Ginger Pressed Juice 250.0 ml	Sweetend Drinks	Marks & Spencer	Milliliter	500	15.240	16.000	4,000.000	...	

Excise Tax Due on Release or Consumption: : AED 4,000.00

Previous Step Save as Draft Next Step

	This is the amount of Excise Tax that is due based on the items included in the declaration
---	---

Review & Declaration

user_training@gmail.com What are you looking for? User Type عربي -A A +A

Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

1 Basic Information 2 Excise Goods 3 Review & Declaration

Taxable Person Details TRN: 100632253900007 Name in English: Rashid Hussain Name in Arabic: رشيد حسين

Review & Declaration Expand All / Collapse All

Step 1: Basic Information

Edit

Previous Step Save as Draft Submit



This section displays your completed declaration and allows you to review it prior to submission

user_training@gmail.com What are you looking for? User Type عربي -A A +A

Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - EDIT

Authorized Signatory list

Name in English	Name in Arabic	Phone Number	Email ID
Ali Khan	علي خان	+244500989898AE	USER_EX1@FTA.AE

Declaration

First Name in English: Rashid Last Name in English: Hussain

First Name in Arabic: رشيد Last Name in Arabic: حسين

Country Code Phone Number Email ID

Previous Step Submit



The Authorized Signatory details are taken from your Excise Tax registration currently held by the FTA

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Rashid Hussain

First Name in Arabic: راشد Last Name in Arabic: حسين

Country Code: +971 (United Arab Emirates) Phone Number: 678678678 Email ID: user_training@gmail.com

Date of Submission: 15/11/2022

☒ I declare that all information provided is true, accurate and complete to the best of my knowledge and belief.

Previous Step Save as Draft Submit

The Declaration details are taken from your Excise Tax registration currently held by the FTA

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Rashid Hussain

First Name in Arabic: راشد Last Name in Arabic: حسين

Country Code: +971 (United Arab Emirates) Phone Number: 678678678 Email ID: user_training@gmail.com

Date of Submission: 15/11/2022

☒ I declare that all information provided is true, accurate and complete to the best of my knowledge and belief.

Previous Step Save as Draft Submit

Step	Action
(1)	Mark the checkbox to confirm that information provided is true, accurate and complete on this declaration screen

الهيئة الاتحادية للضرائب
FEDERAL TAX AUTHORITY

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Rashid Hussain

First Name in Arabic: راشد Last Name in Arabic: حسين

Country Code: +971 (United Arab Emirates) Phone Number: 678678678 Email ID: user_training@gmail.com

Date of Submission: 15/11/2022

☒ I declare that all information provided is true, accurate and complete to the best of my knowledge and belief.

Previous Step Save as Draft Submit

Step	Action
(1)	Click on 'Submit' to submit the declaration



Acknowledgement

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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

EX201 - Excise Goods that Require Customs Clearance (Import Declaration) - Voluntary Disclosure

Declaration Submitted successfully In Review

TRN : 100632253900007

Taxable Person Name : Rashid Hussain

Transaction Number : 700000026070

Date of Submission : 15 November 2022

Excise Tax Return Period : 1 March 2022 to 31 March 2022

Excise Tax Due : AED 4,000.000



You have successfully submitted the declaration!
Make a note of the transaction number for future references. You can also access this Excise Tax declaration from the Import Declaration tile, within the Excise Tax module.

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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

Excise Tax Due : AED 4,000.000

What's new
Follow the below steps to understand what happens after submitting the EX201 - Excise Goods That Require Customs Clearance (Import Declaration):
1. After you submit the declaration, a UAE Customs official reviews and either approves or rejects the declaration.
2. If the Customs official approves the declaration, you can import the goods into the UAE.
3. If the Customs official rejects the declaration, you will not be able to import the goods into the UAE.

Important Notes
1. You can edit or cancel a declaration after submission before the UAE Customs reviews the declaration.
2. You can submit multiple EX201 - Excise Goods That Require Customs Clearance (Import Declaration) in a single tax period.
3. You can check the status of your declaration at any time by logging into the EmarTax portal.

For any inquiry or assistance, please contact us on: Within UAE: 600509994 | Outside UAE: +971 600509994 Email us at info@tax.gov.ae

Back to Excise Voluntary Disclosure **Download**

Step	Action
(1)	Click on 'Download' to download a copy of declaration submission acknowledgement



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What are you looking for?

User Type

عربي

Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

Excise Tax Due : AED 4,000.000

What's new
Follow the below steps to understand what happens after submitting the EX201 - Excise Goods That Require Customs Clearance (Import Declaration):
1. After you submit the declaration, a UAE Customs official reviews and either approves or rejects the declaration.
2. If the Customs official approves the declaration, you can import the goods into the UAE.
3. If the Customs official rejects the declaration, you will not be able to import the goods into the UAE.

Important Notes
1. You can edit or cancel a declaration after submission before the UAE Customs reviews the declaration.
2. You can submit multiple EX201 - Excise Goods That Require Customs Clearance (Import Declaration) in a single tax period.
3. You can check the status of your declaration at any time by logging into the EmaraTax portal.

For any inquiry or assistance, please contact us on: Within UAE: 600509994 | Outside UAE: +971 600509994 Email us at info@tax.gov.ae

Back to Excise Voluntary Disclosure

Download

1

Step	Action
(1)	Click on 'Back to Excise Voluntary Disclosure' to go back to Excise Voluntary Disclosure that you were updating.



Voluntary Disclosure

EX214 - Excise Tax Voluntary Disclosure

Declaration ID	Description	Amount	Status
700000009483	EX201 - Excise Goods that Require Customs Clearance (Import Declaration)	55,000.00	Approved
700000006327	EX202B - Producer Declaration	20,000.00	Approved
700000006269	EX202A - Production Within a Designated Zone	110,000.00	Approved by Warehouse Keeper
Total		0.00	

Save and Go Back

Step	Action
(1)	Click on 'Save and Go Back' to go back to Voluntary Disclosure page.

EX214 - Excise Tax Voluntary Disclosure

Excise Tax Due

103,500.00

99,500.00

Edit/Add Other Excise Tax Declarations

Please Provide Supporting Documents

Upload Letter with Background Facts

Drag files here

Max file size : 10 MB | Formats : PDF, JPG, JPEG, PNG | Max. No. of files : 10

Detailed Description of Errors

Max. 1,000 characters

Previous Step | Compare Filings | View Previous Filings | Save as Draft | Next Step

Step	Action
(1)	Click on 'Add' button or drag & drop your files to upload supporting documents. On successful upload of document, the Add button will be highlighted in green

Step	Action
(1)	Enter detailed description of errors.

Step	Action
(1)	Click on 'Previous' to go back to the previous section



Step	Action
(1)	Click on 'Save as draft' to save the Excise Voluntary Disclosure as a draft.

Step	Action
(1)	Click on 'Next Step' to proceed to the next section

Review & Declaration

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ Excise Tax Return

EX214 - Excise Tax Voluntary Disclosure

1 Volutary Disclosure Details 2 Review & Declaration

Taxable Person Details	TRN: 100632253900007	Name in English Rashid Hussain	Name in Arabic رشيد حسين	Excise Tax Period	March 2022
-------------------------------	----------------------	-----------------------------------	-----------------------------	--------------------------	------------

Review & Declaration [Expand All](#) / [Collapse All](#)

Step 1: Excise Tax Return

[Previous Step](#) [Compare Filings](#) [View Previous Filings](#) [Save as Draft](#) [Submit](#)



This section displays your completed returns and allows you to review it prior to submission

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Home ▶ Rashid Hussain ▶ Excise Tax ▶ Excise Tax Return

EX214 - Excise Tax Voluntary Disclosure

Taxable Person Details	TRN: 100632253900007	Name in English Rashid Hussain	Name in Arabic رشيد حسين	Excise Tax Period	March 2022
-------------------------------	----------------------	-----------------------------------	-----------------------------	--------------------------	------------

Review & Declaration [Expand All](#) / [Collapse All](#)

Step 1: Excise Tax Return

[Previous Step](#) [Compare Filings](#) [View Previous Filings](#) [Save as Draft](#) [Submit](#)

Description	Value of Excise Goods (AED)	Excise Tax Due (AED)
Excise Tax Due On The Import Of Excise Goods	38,000.00	19,000.00

Step	Action
(1)	Click here to expand/collapse all steps at once



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Home Rashid Hussain Excise Tax Excise Tax Return

EX214 - Excise Tax Voluntary Disclosure

Taxable Person Details TRN: 100632253900007 Name in English: Rashid Hussain Name in Arabic: رشيد حسين Excise Tax Period: March 2022

Review & Declaration Expand All / Collapse All

Step 1: Excise Tax Return

Description **Value of Excise Goods (AED)** **Excise Tax Due (AED)**

Excise Tax Due On The Import Of Excise Goods	38,000.00	19,000.00
--	-----------	-----------

Previous Step Compare Filings View Previous Filings Save as Draft Submit

Step	Action
(1)	Click here to expand or collapse each section

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Home Rashid Hussain Excise Tax Excise Tax Return

EX214 - Excise Tax Voluntary Disclosure

Declaration and Authorised Signatory

Authorized Signatory list

Name in English	Name in Arabic	Email ID
Ali Khan	علي خان	USER_EX1@FTA.AE

First Name in English Rashid **Last Name in English** Hussain

First Name in Arabic راشد **Last Name in Arabic** حسين

Country Code +971 (United Arab Emirates) **Phone Number** 678678678 **Email ID** user_training@gmail.com

Previous Step Compare Filings View Previous Filings Save as Draft Submit

	The Declaration and Authorised Signatory details are taken from your Excise Tax registration currently held by the FTA.
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EX214 - Excise Tax Voluntary Disclosure

First Name in English: Rashid

Last Name in English: Hussain

First Name in Arabic: رashed

Last Name in Arabic: حسين

Country Code: +971 (United Arab Emirates)

Phone Number: 678678678

Email ID: user_training@gmail.com

Date of Submission: 15/11/2022

☒ I declare that all information provided is true, accurate and complete to the best of my knowledge and belief.

Previous Step Compare Filings View Previous Filings Save as Draft Submit

Step	Action
(1)	Mark the checkbox to confirm that information provided is true, accurate and complete on this returns screen

EX214 - Excise Tax Voluntary Disclosure

First Name in English: Rashid

Last Name in English: Hussain

First Name in Arabic: رashed

Last Name in Arabic: حسين

Country Code: +971 (United Arab Emirates)

Phone Number: 678678678

Email ID: user_training@gmail.com

Date of Submission: 15/11/2022

☒ I declare that all information provided is true, accurate and complete to the best of my knowledge and belief.

Previous Step Compare Filings View Previous Filings Save as Draft Submit

Step	Action
(1)	Click on 'Submit' to submit the Excise Tax Voluntary Disclosure.



Acknowledgement

user_training@gmail.com What are you looking for?

Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

Application Submitted Successfully Submitted

TRN : 100632253900007

Taxable Person Name : Rashid Hussain

Reference Number : 700000009480

Date of submission : 22 November 2022

Excise Tax Return Period : March 2022

Excise Tax due date : 22 December 2022

Excise Tax Due : AED 118,500.00

Due Amount : AED 118,500.00

Pay



You have successfully submitted the Excise Tax Voluntary Disclosure!
Make a note of the reference number for future references. You can also access this Excise Tax Voluntary Disclosure from the Excise Tax Return tile, within the Excise Tax module.

user_training@gmail.com What are you looking for?

Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

Pay

What's next

- Processing your Voluntary Disclosure application:
 - Your Voluntary Disclosure will be sent for acknowledgement (approval/rejection).
 - If we require more information to assist with our review, you will need to provide the information requested and resubmit your application in order for us to continue processing your application.
 - If we reject your Voluntary Disclosure, we will provide you with rejection reasons.
 - If your Voluntary Disclosure is approved/acknowledged, your Excise Tax Return(s) will be updated accordingly.
- The status of your Voluntary Disclosure will be updated accordingly.
- Payment/Refund:
 - If you are in a payable position AND you do not have available credit balance in your account, you should make payment for the amount due.
 - If you are in a payable position AND you have available credit balance in your account, the FTA will offset the payable amount against the available credit balance in your account.
 - If you are in a net refundable position, we will notify you that you can submit a refund claim.
- You can check the status of your application which will be updated regularly at any time by logging into the EmaraTax portal.

For any inquiry or assistance, please contact us on: Within UAE: 600509994 | Outside UAE: +971 600509994 Email us at info@tax.gov.ae

Back to Dashboard Download

Step	Action
(1)	Click on 'Download' to download a copy of voluntary disclosure submission acknowledgement

user_training@gmail.com What are you looking for? User Type عربي -A A +A

Home ▶ Rashid Hussain ▶ Excise Tax ▶ EX200 - Excise Tax Return

Pay

What's next

- Processing your Voluntary Disclosure application:
 - Your Voluntary Disclosure will be sent for acknowledgement (approval/rejection).
 - If we require more information to assist with our review, you will need to provide the information requested and resubmit your application in order for us to continue processing your application.
 - If we reject your Voluntary Disclosure, we will provide you with rejection reasons.
 - If your Voluntary Disclosure is approved/acknowledged, your Excise Tax Return(s) will be updated accordingly.
 - The status of your Voluntary Disclosure will be updated accordingly.
- Payment/Refund:
 - If you are in a payable position AND you do not have available credit balance in your account, you should make payment for the amount due.
 - If you are in a payable position AND you have available credit balance in your account, the FTA will offset the payable amount against the available credit balance in your account.
 - If you are in a net refundable position, we will notify you that you can submit a refund claim.
- You can check the status of your application which will be updated regularly at any time by logging into the EmaraTax portal.

For any inquiry or assistance, please contact us on: Within UAE: 600509994 | Outside UAE: +971 600509994 Email us at info@tax.gov.ae

Back to Dashboard Download

Step	Action
(1)	Click on 'Back to Dashboard' to go back to dashboard.



Compare Filings

user_training@gmail.com What are you looking for? User Type عربي -A A +A

Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

HOME RASHID HUSSAIN VAT EXCISE TAX MY PAYMENTS MY CORRESPONDENCE USER AUTHORIZATION OTHER SERVICES

EX200 - Excise Tax Return

Customize Columns Filing Type Status Search

Return Type	Reference Number	Period From	Period To	Original Return Due Date	Date of Submission	Net Excise Tax Position	Status	Action
Excise Tax Return	700000026161	01/05/2022	31/05/2022	15/06/2022		218,000.00	Draft	...
Voluntary Disclosure	700000026145	01/04/2022	30/04/2022	16/05/2022		215,500.00	Correction/VD In Progress	...
Voluntary Disclosure	700000009480	01/03/2022	31/03/2022	15/04/2022		103,500.00	Correction/VD In Progress	...
Voluntary Disclosure	700000006392	01/02/2022	28/02/2022	15/03/2022		6,000.00	Correction/VD In Progress	...
Voluntary Disclosure	700000004117	01/01/2022	31/01/2022	15/02/2022	21/11/2022	8,654,916.00	Acknowledged	...

Submit Voluntary Disclosure Submit Correction/VD Tax Return Compare Filings

Step	Action
(1)	Click here to compare your filings.

Compare Filings

Reference Number: 700000004117 Tax period: January 2022

Filing Type: ☒ Tax Return - 1 (06/07/2022) ☒ Tax Return - 2 (15/11/2022) ☒ Voluntary Disclosure - 1 (21/11/2022)

☒ Voluntary Disclosure - 2 (21/11/2022)

Compare Forms

☒ Display Difference ☐ Show All

Show All

Show All

Step	Action
(1)	Mark the required checkboxes (type of filings) that you want to compare.

Step	Action
(1)	Click on 'Compare Forms' to compare the selected forms.

Field Name	Version1	Version2	Version4
Import of Excise Goods - Value of Excise Goods	461,848.00	461,848.00	16,862,648.00
Import of Excise Goods - Excise Tax Due	450,516.00	450,516.00	8,650,916.00
Production of Excise Goods - Value of Excise Goods	0.00	0.00	4,000.00
Production of Excise Goods - Excise Tax Due	0.00	0.00	2,000.00
Release of Excise Goods from a Designated Zone (No Custom Clearance) - Value of Excise Goods	0.00	0.00	4,000.00
Release of Excise Goods from a Designated Zone (No Custom Clearance) - Excise Tax Due	0.00	0.00	2,000.00

Step	Action
(1)	The results of compared forms is displayed.



Compare Filings

Show All

Field Name	Version1	Version2	Version4
Import of Excise Goods - Value of Excise Goods	461,848.00	461,848.00	16,862,648.00
Import of Excise Goods - Excise Tax Due	450,516.00	450,516.00	8,650,916.00
Production of Excise Goods - Value of Excise Goods	0.00	0.00	4,000.00
Production of Excise Goods - Excise Tax Due	0.00	0.00	2,000.00
Release of Excise Goods from a Designated Zone (No Custom Clearance) - Value of Excise Goods	0.00	0.00	4,000.00
Release of Excise Goods from a Designated Zone (No Custom Clearance) - Excise Tax Due	0.00	0.00	2,000.00

Step	Action
(1)	Click here to close the pop-up.



Previous Filings

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Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

HOME RASHID HUSSAIN VAT EXCISE TAX MY PAYMENTS MY CORRESPONDENCE USER AUTHORIZATION OTHER SERVICES

EX200 - Excise Tax Return

Customize Columns Filing Type Status Search

Return Type	Reference Number	Period From	Period To	Original Return Due Date	Date of Submission	Net Excise Tax Position	Status	Action
Excise Tax Return	700000026161	01/05/2022	31/05/2022	15/06/2022		218,000.00	Draft	...
Voluntary Disclosure	700000026145	01/04/2022	30/04/2022	16/05/2022		215,500.00	Correction/VD In Progress	...
Voluntary Disclosure	700000009480	01/03/2022	31/03/2022	15/04/2022		103,500.00	Correction/VD In Progress	...
Voluntary Disclosure	700000006392	01/02/2022	28/02/2022	15/03/2022		6,000.00	Correction/VD In Progress	...
Voluntary Disclosure	700000004117	01/01/2022	31/01/2022	15/02/2022	21/11/2022	8,654,916.00	Acknowledged	...

Submit Correction of Tax Return Compare Filings View Previous Filings

Step	Action
(1)	Click here to view your previous filings.

user_training@gmail.com What are you looking for? User Type عربي -A A +A

Home Rashid Hussain Excise Tax EX200 - Excise Tax Return

HOME RASHID HUSSAIN VAT EXCISE TAX MY PAYMENTS MY CORRESPONDENCE USER AUTHORIZATION OTHER SERVICES

EX200 - Excise Tax Return

Customize Columns Filing Type Status Search

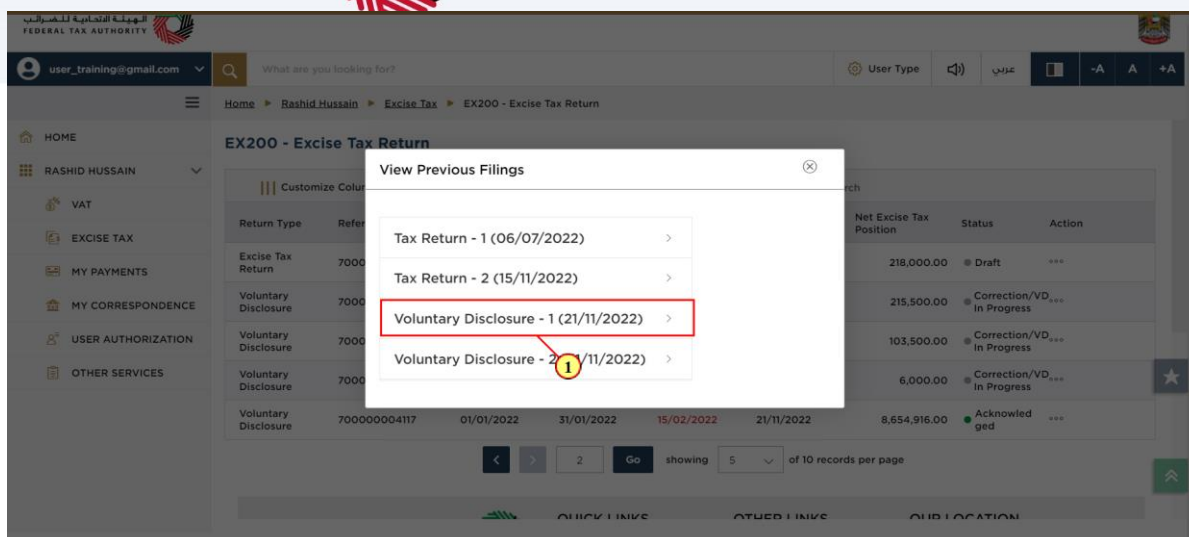
Return Type	Reference Number	Period From	Period To	Original Return Due Date	Date of Submission	Net Excise Tax Position	Status	Action
Excise Tax Return	700000026161	01/05/2022	31/05/2022	15/06/2022		218,000.00	Draft	...
Voluntary Disclosure	700000026145	01/04/2022	30/04/2022	16/05/2022		215,500.00	Correction/VD In Progress	...
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Voluntary Disclosure	700000006392	01/02/2022	28/02/2022	15/03/2022		6,000.00	Correction/VD In Progress	...
Voluntary Disclosure	700000004117	01/01/2022	31/01/2022	15/02/2022	21/11/2022	8,654,916.00	Acknowledged	...

Submit Correction of Tax Return Compare Filings View Previous Filings

View Previous Filings

- Tax Return - 1 (06/07/2022)
- Tax Return - 2 (15/11/2022)
- Voluntary Disclosure - 1 (21/11/2022)
- Voluntary Disclosure - 2 (21/11/2022)

Step	Action
(1)	All your previous filings are displayed here.



Step	Action
(1)	Click on previous filing which you want to view in detail.

Excise Tax Voluntary Disclosure

EX214 - Excise Tax Voluntary Disclosure

1 Voluntary Disclosure Details 2 Review & Declaration

Taxable Person Details TRN: 100632253900007 Name in English: Rashid Hussain Name in Arabic: رشيد حسين Excise Tax Period: January 2022

Voluntary Disclosure Details

Show/hide old amounts ☐

Description	Value of Excise Goods (AED)	Excise Tax Due (AED)	Action
Excise Tax Due On The Import Of Excise Goods	862,648.00	650,916.00	Edit / Add Declaration
Excise Tax Due On The Production Of Excise Goods	4,000.00	2,000.00	Edit / Add Declaration

[Previous Step](#) [Compare Filings](#) [View Previous Filings](#) [Next Step](#)

 Excise Tax Voluntary Disclosure for selected filing is displayed.



Correspondences



After submission of the Excise Tax Voluntary Disclosure, Excise Taxpayer receives the following correspondences:

- Voluntary Disclosure submission acknowledgement
- Voluntary Disclosure acknowledged or rejection notification
- Additional information notification (only if FTA requires more information to assist with their review of your Excise Return)

Thank you